

**NORTHERN RAILWAY
(Delhi DIVISION)**

No. 220E/160/XVI/PT-1/P-1

Dt. 04.08.2025

NOTIFICATION NO. 02/2025/(DELHI DIVISION)

Sub: SELECTION FOR PROMOTION TO THE POST OF TRAIN CLERK IN PAY LEVEL-Rs. 5200-20200+1900 GP/ L-2 AGAINST 33-1/3% PROMOTE QUOTA IN OPERATING DEPARTMENT OF DELHI DIVISION

Ref: Railway Board L.No.-E-387/129/CBT/S-Cell/P Dated 29.07.2025

1. It has been decided to hold a selection for filling up **37(UR-26,SC-04,ST-07 Including 02 PWBD) vacancies for the post of Train Clerk, Pay Scale - Rs. 5200-20200+1900 GP/ Level 2 of 7th CPC against 33-1/3% Promote Quota** in Operating Department of Delhi Division. Bifurcation of vacancies is as under:

UR	SC	ST	Total	PwBD (in terms of Railway Board's letter no. E(NG)II/2017/RC-2/1 Policy dt. 27.02.2019)
26	04	07	37	02

2. Eligibility and Service conditions:-

1. All technical staff of transportation department viz Pointman-B, Pointsman A under RBE 76/2019 and in terms of Para 126 of IREM Vol-1 and PS No 12711, Liverman, Shuntman, Cabinman, Switchman, Pilot Jamadar etc below grade Rs. 3050-4590(as per 7th CPC Level 1/Level 2 of 5200-20200+ G.P 1800/1900) are eligible for 33-1/3% PQ. Post be filled by inviting option and followed by selection (written test) with 2 years service in the department and by qualifying in TI-3 training course which is prerequisite condition under PS No. 13765/10 dated 04.01.2011.
2. Medical Classification = Aye-Three (A-3).
3. As per instructions contained in Railway Board letter no. E(NG)I-2003/CFP/2 dated 22.09.2003 (RBE No. 165/2003) there will be no viva voce and the selection will be based on the written examination and scrutiny of Service Record.
4. The selection of the employees will be adjusted based on their performance in the written test and service record along with APAR grading. However, there shall not be relaxation in posts in safety category as per Master circular No. 31.The empanelment is subject to availability of vacancies.
5. The cut-off date for determining the eligibility of the employees will be the date of issue of notification (RBE - 117/2006).
6. There shall be pre-selection coaching to the eligible candidates, in terms of Railway Board and HQ policies.
7. There shall be promotional training for selected employees at common Training center for the post as approved by the concerned B.O. Their selection shall be subject to passing of the training course.

3. **Syllabus:** A syllabus for the above selection is attached as **Annexure-II** . This is a common syllabus for the post as approved by the concerned PHOD and is applicable for all Divisions/Units over Northern Railway.

4. Procedure for written examination:

- (i) The written examination will be conducted by Railway Recruitment Cell (RRC), Northern Railway through an Examination Conducting Agency to be provided by Railway Recruitment Board (RRB).
- (ii) The written examination will be a Computer Based Test (CBT)/ Tablet Based Test (TBT) where there will be no physical question paper. All the questions will appear on the computer/tablet and the employee will have to mark their responses/answers to the questions on computer/tablet.
- (iii) RRC/NR will be issuing a formal admit card **online (through the website <https://rrcnr.org>)** to each and every eligible and willing employee for appearing in the CBT/TBT. Examination Venue and time of reporting for the written examination will be there in the admit card. **As no physical communication will be made after issue of this vacancy notice, it will be the responsibility of the concerned employees to regularly visit RRC/NR's website as well as this Division's website for an update and to download the admit card as and when made available by RRC. Further, no supplementary/absentee examination shall be conducted on this ground.**
- (iv) A link will also be made available on the above website (<https://rrcnr.org>) to the employees, explaining as to how the question will be appearing and how to mark the responses/ answers in the actual examination. Employees can practice through that link any number of times.
- (v) Both physical and biometric attendance will be marked at the examination venue.
- (vi) 100% questions will be objective type multiple choice questions.
- (vii) There will be no negative marking as per RBE No. 194/2019.
- (viii) There shall be questions in Official Language Policy and Rules upto 10% of marks. However, it is not mandatory to attend the same.
- (ix) There will be 110 questions of objective multiple choice type with four answer options and the candidate has to answer a maximum of 100 questions. In case the candidate answers more than 100 questions, first 100 attempted questions are to be taken for evaluation.
- (x) **The written examination will be of 02 (two) hours duration.**
- (xi) There will be computerized evaluation.
- (xii) There will be no Supplementary written examination conducted for absentees since the selection is conducted by calling applications from candidates on their own volition.

5. Notifying to the employees:

5.1. Applications are therefore invited from the eligible staff as mentioned above on the prescribed preform enclosed herewith as Annexure-I. Those who desire to be considered for the post of Train Clerk should submit their applications in their own legible hand writing, on the prescribed Performa duly forwarded by their Sub-ordinate In-charge so as to reach in this office **latest by 19/08/2025**, in sealed cover addressed to Sr. DPO/C, DRM Office/New Delhi, by indicating on the envelop/cover through Single Window Cell.

5.2. Applications (Hard copy or soft copy as required) received in this office after the target date will be summarily rejected. The notification should be given wide publicity and employees who are on leave/sick leave should be notified of the selection.

5.3 The Senior Subordinate/Supervisor concerned has to furnish a certificate that "the eligible employees have been duly notified of the holding of the written examination and asked to submit their applications duly giving their willingness. They have also been informed about availability of any further information on RRC/NR's website (<https://rrcnr.org>) regarding availability of admit card and link for demo test." Such certificates should be forwarded to Personnel Branch addressed to Sr. DPO/C, Delhi Division **on or before 07.08.2025** by the Senior Subordinate/Supervisor. It will be the personal responsibility of the Senior Subordinate/

supervisor to complete the formality in this respect. It is further advised that any other communication received in respect to the selection should invariably be intimated to all the eligible employees. In case of non-receipt of any communication the same may be obtained from the Personnel Department or from the Controlling Officer. Any laxity in this regard will be viewed seriously as it will adversely impact the above selection which is being conducted simultaneously for all Divisions/Units over Northern Railway.

6. Tentative schedule for holding the selection:

Activity number	Details of activity	Tentative date (mention specific date wherever confirmed)
PART-A		
1	Issue of notification	04.08.2025
2	Last date of receiving of application on or before	19.08.2025
3	Issue of eligibility list	01.09.2025
4	Representation, if any on or before	04.09.2025
5	Finalization of list of eligible candidates on or before.	08.09.2025
6	Conclude of Pre-Selection coaching	09.10.2025
7	Submission of certificate by concerned department	On the next date as soon as pre-coaching selection completed
8	Ready for computer based test held on or before	21.10.2025 onwards
PART-B		
9	Online issue of admit card & providing link for practice	E (the day when the admit card will be issued)
10	Conduct of written examination	E+3
11	Uploading of model answer key and activating objection tracker	E+4
12	Objection tracker will be available upto	E+11
13	Uploading of final answer key	E+14
14	Availability of result of written examination from RRC/NR to the indenting units	E+16
15	Finalizing proceedings of Selection Board/ Committee at Divisional/Unit level	E+19
16	Issue of panel	E+20

7. Websites to be visited regularly for any update:

RRC/NR's website: <https://rrcnr.org>
Delhi Division/Unit's website: Northernrailway.gov.in Division Delhi-Personnel.

DA: as above

(Leena Anand)
Asstt. Personnel Officer/Legal
For Divisional Railway Manager (P)
Delhi Division

Circulation:

Sr. DOM/N. Rly./New Delhi
CSM/NDLS, SSM/HNZM, DLI Area Officer/TKD, GZB, PNP
General Manager (P)/ N. Rly./B. House/NDLS
All TI & CMI/ N. Rly./Delhi Division, CYM/TKD
All Station Supdt./N. Rly./Delhi Division
CHC/NDLS, OS/Optg./DRM Office/NDLS
SWLI/Sec. Cell/P, DRM Office, New Delhi
Div. Secretary/NRMU, URMU, SC/ST Association, N. Rly/Delhi Division
RRC/NR's website (<https://rrcnr.org>)
Sr.PRO/Delhi Division's to upload the website Northernrailway.gov.in Division Delhi-Personnel.

**APPLICATION FOR THE POST OF OF TRAIN CLERK IN PAY LEVEL-Rs. 5200-20200+1900
GP/ L-2 AGAINST 33-1/3% PROMOTE QUOTA IN OPERATING DEPARTMENT OF DELHI
DIVISION**

1. Name :
2. Father's Name:
3. PF No.:
4. HRMS ID :
5. Mobile No:
6. Email Id:
7. Designation :
8. Office :
9. Community (tick appropriate)

UR SC ST PWD
(If SC/ST copy of attested community certificate
should be attached)

10. Date of Birth :
 11. Date of Appointment :
 12. Date of Regular Appointment :
 13. Date of entry in present Grade/Post :
 14. Capacity of Appointment :
 15. Present Pay in Pay matrix :
 16. Date of Total regular service in :
 17. the Grade as per Eligibility Criteria :
 18. Transfer Particulars if any from
other Department or from other
Division, if any :
 19. Education Qualification :
- (Copy of attested certificates should be attached)

Declaration:

I hereby declare that all the particulars given in this application are true and correct to the best of my knowledge and belief. I am eligible for the selection as per eligibility criteria stipulated in the notification. I understand that in the event of particulars or information given herein being found false or incorrect at later stage. I am liable to be taken up under D&AR for major penalty apart from my application being rejected.

Date

Place

Signature
Name
Designation

Certified and forwarded to

Date

Place

Signature of supervisory official
Name
Designation

NORTHERN RAILWAY

Headquarters Office,
Baroda House,
New Delhi.

P.S.No.15992/2025

No. 752-E/41/PSforsyllabus/EIB

Dated:- 15.07.2025

DRM/NR-DLI, FZR, LKO, MB, UMB & JAT
CAO/C, K.Gate/DLI, CAO/C USBRL/Satyam Complex, TrikutaNgr/JAT.
CWM/CB-LKO, JUDW, AMV-LKO & ASR, CWM/Signal Shop/GZB.
Dy. CMM/SSB, AMV-LKO & JUDW
DY.CE/TMC/Line, State Entry Road, New Delhi.
Chief Manager (Ptg. & Sty) Punjabi Bagh, Delhi.
Dy.CE/Bridge, CB-LKO, JUC & TKJ.

Sub: Syllabus for Selection for the post of Train Clerk (Level-2)

Ref: (i) PCPO's letter No PCPO/Sel./2025 dated 15.05.2025

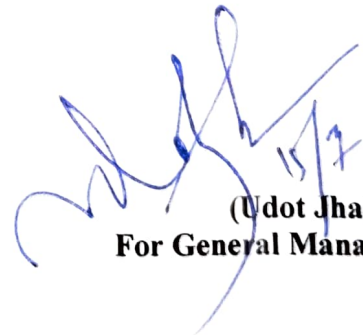
(ii) COM/G's letter's no.OPG/Question Bank/Group C post/2025 dated: 20.06.2025

In reference to above subject, the syllabus for selection for the post of Train Clerk Level-2, is enclosed herewith for your information and necessary action please.

The above PS.No. is available on the website given as under:-
<https://nr.indianrailways.gov.in>

Hindi Version will follow.
Please acknowledge the receipt

DA/as above


(Udot Jha)
For General Manager (P)

Copy to:-

1. All PHODs and All Officers of Personnel Deptt., HQ Office, Baroda House, New Delhi.
2. Genl. Secy./NRMU, 12 Chelmsford Road, New Delhi.
3. Genl. Secy./ URMU, 166/2, P.K.Road, New Delhi.
4. Genl. Secy./AIOBC Rly Emp. Asso. 171/A3, Basant Lane, New Delhi.
5. Zonal. Secy. All India SC/ST Rly Emp. Asso. North Zone Office, Baroda House, New Delhi.
6. Genl. Secy. NRPOA Room No.301, HQ Office, Baroda House, New Delhi.
7. Dy.CPO/IT, HQs Office, Baroda House, NDLS for uploading on the website.

F. Train Clerk Level-2

Professional
aptitude

1. Different type of stock, their numbering and ownership.
2. Vehicle guidance, composition and marshalling of vehicle carrying livestock, dangerous goods etc.
3. Working in Railway and private sidings.
4. Number taking, levelling and marking
5. wagons, marshalling order, type of yards,
6. Registers and records of a station/yard.
7. Working on FOIS.
8. Study of Vishakha guidelines.